



AGENDA

The meeting will be held at City Hall Council Briefing Room, 300 W. Main St, Grand Prairie, Texas, and a quorum of the committee or the presiding member will be physically present. Some members may participate remotely via video conference.

CALL TO ORDER

STAFF PRESENTATIONS

1. Neighborhood Recreation Centers: Venue Review
2. Bond Sale Results

CONSENT AGENDA

The full agenda has been posted on the city's website, www.gptx.org, for those who may want to view this agenda in more detail. Citizens may speak for five minutes on any item on the agenda by completing and submitting a speaker card.

3. Minutes of the January 9, 2024 Finance and Government Committee Meeting
4. Annual Contract with McMillan James for maintenance of Dectron systems at The Epic, The Summit, and the Kirby Creek Natatorium through a national cooperative agreement with BuyBoard. This contract will be for one year not to exceed \$51,414 with the option to renew for two additional one-year periods. Total will not exceed \$154,242 over three years if all extensions are exercised
5. Authorize Payment of \$118,623.25 to McGriff Insurance Services, Inc. for Renewal of the City's Cyber Liability Policy With Underwriters at Lloyd's of London for the Period of February 4, 2024, Through February 4, 2025
6. Annual Contract for Laserfiche Avante Maintenance Services from MCCi, LLC in the amount of \$24,635.30 through a national interlocal agreement with Buyboard. This contract will be for one year with the option to renew for two additional one-year periods totaling \$73,905.90 if all extensions are exercised.
7. Contract with Brandt Companies, LLC for repair and replacement of the filtration water return line at the McFalls Pool in the amount of \$84,064.59 and include contingency of \$5,935.41 for a total of \$90,000 through a national inter-local agreement with BuyBoard
8. Contract with DCC, Inc. in the amount of \$120,000 for pool re-plastering at Tyre and McFalls outdoor pools through a national cooperative agreement with BuyBoard

9. Annual contract for Risk Management Consulting services from McGriff for \$35,000 annually. This contract is for one year, with the option to renew for five additional one-year periods, for total of \$210,000 if all extensions are exercised

ITEMS FOR INDIVIDUAL CONSIDERATION

10. Annual Contract for Fleet Hydraulic Equipment Maintenance and Repair from TLR Hydraulics, up to \$50,000 annually. This contract will be for one year, with the option to renew for four additional one-year periods, totaling \$250,000 if all extensions are exercised
11. Contract for installation of fuel islands with an above-ground storage tank(s) (AST) at Mike Lewis Park and the Parks Maintenance Compound from Stovall Commercial Contractors, LLC for a combined total of \$390,306.66 through a Cooperative Agreement with BuyBoard
12. Contract amendment 01 for Main Street Fest vendor sourcing and management from B-Weiss Entertainment Group LLC for an amount not to exceed \$250,000 through a Master Interlocal Agreement with City of Lewisville, Texas

EXECUTIVE SESSION

The Finance and Government Committee may conduct a closed session pursuant to Chapter 551, Subchapter D of the Government Code, V.T.C.A., to discuss any of the following:

- (1) Section 551.071 “Consultation with Attorney”
- (2) Section 551.072 “Deliberation Regarding Real Property”
- (3) Section 551.074 “Personnel Matters”
- (4) Section 551.087 “Deliberations Regarding Economic Development Negotiations.”

CITIZEN COMMENTS

Citizens may speak during Citizen Comments for up to five minutes on any item not on the agenda by completing and submitting a speaker card. The views expressed during Citizen Comments are the views of the speaker, and not the City of Grand Prairie or City Council. Council Members are not able to respond to Citizen Comments under state law.

ADJOURNMENT

The Grand Prairie City Hall is accessible to people with disabilities. If you need assistance in participating in this meeting due to a disability as defined under the ADA, please call 972-237-8035 or email GPCitySecretary@gptx.org at least three (3) business days prior to the scheduled meeting to request an accommodation.

Certification

In accordance with Chapter 551, Subchapter C of the Government Code, V.T.C.A, the Finance and Government Committee agenda was prepared and posted February 2, 2024.



Gloria Colvin, Deputy City Secretary



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 02/06/2024

PRESENTER: Ray Cerda, Director of Parks, Arts & Recreation

TITLE: Neighborhood Recreation Centers: Venue Review

REVIEWING COMMITTEE:



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 02/06/2024

PRESENTER: Cathy Patrick, Chief Financial Officer

TITLE: Bond Sale Results

**REVIEWING
COMMITTEE:**



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 02/06/2024

PRESENTER: Cole Humphreys, Chairman

TITLE: Minutes of the January 9, 2024 Finance and Government Committee Meeting

REVIEWING COMMITTEE:



**CITY OF GRAND PRAIRIE
FINANCE AND GOVERNMENT COMMITTEE
COUNCIL BRIEFING ROOM
TUESDAY, JANUARY 09, 2024 AT 2:30 PM**

MINUTES

CALL TO ORDER

Chairman Humphreys called the meeting to order at 2:31 p.m.

Present

Chairman Cole Humphreys

Council Member Kurt Johnson

Council Member Junior Ezeonu

CONSENT AGENDA

Council Member Johnson asked staff for clarification on BuyBoard for consent agenda items two and three. Staff provided the information requested. Motion to recommend approval to City Council made by Council Member Johnson, seconded by Council Member Ezeonu for consent agenda items one through five. The motion carried unanimously.

1. Minutes of the December 5, 2023, Finance and Government Committee Meeting

Approved on Consent Agenda

2. Purchase of security cameras for the Epic Recreation Center from Siemens in the amount of \$81,835 through a national cooperative agreement with Sourcewell

Approved on Consent Agenda

3. Purchase of audio/visual components from Infinity Sound Ltd. in the amount of \$85,000 including installation and contingency for the warehouse rental space at the EPIC Recreation Center through a national cooperative agreement with BuyBoard

Approved on Consent Agenda

4. Annual contract for administration of federally required reporting for the Affordable Care Act (ACA) from Claims-X-Change, LLC, dba CXC Solutions, estimated at \$10,644 annually. This contract will be for one year, with the option to renew for four additional one-year periods, allowing an increase not to exceed 5% annually with an estimated total of \$58,814.81 if all extensions are exercised

Approved on Consent Agenda

5. Ordinance amending the FY2023/2024 Capital Improvement Budget; Purchase a Birch Tree from Nomadic Capital LLC DBA Mean Green Lawn & Landscape of Fort Worth, Texas, for the Ruthe Jackson Center Garden for \$1,575

Approved on Consent Agenda

ITEMS FOR INDIVIDUAL CONSIDERATION

6. Ordinance amending the FY 2024 Red Light Safety Fund budget in the amount of \$117,755, to partially fund the first term of an annual contract with Flock Safety, Inc for law enforcement automated license plate recognition cameras, security cameras, and other related products and services, in the amount of \$436,950 for the first year, with four annual renewal options in the amount of \$308,400 for the second year, and \$353,400 annually thereafter, for years three, four, and five, totaling \$1,805,550 (Reviewed by the Public Safety, Health, and Environment Committee on 01/08/2024)

Assistant Director of Police Ryan Simpson informed the committee that this proposed agreement carries forward the products and services currently utilized by the Police Department, for five years, at current pricing. The agreement also includes additional ALPR cameras, security cameras and the FlockOS platform. Further, the Engineering and Utilities Department is seeking to acquire fifteen Flock Safety security cameras to enhance critical infrastructure security measures at various remote locations throughout the city.

Chairman Humphreys asked Chief Scesney for his opinion on Big Brother and its use. Chief Scesney said we have to be judicious on how we use this type of technology. Council Member Johnson asked for additional information on grants being used. Mr. Simpson will provide this information to the committee.

Motion to recommend approval to City Council made by Council Member Johnson, seconded by Council Member Ezeonu. The motion carried unanimously.

7. Ordinance amending FY2023/2024 Epic & Epic Waters Fund and Epic CIP Fund budgets in the amount of \$1,289,000 for glass enhancement/ replacement for windows at Epic Waters and approve contract with OpenAire for \$1,289,000

Deputy City Manager Cheryl De Leon presented this item to the committee noting Epic Waters Indoor Waterpark heat and humidity readings in the summer continue to impact visitation and guest satisfaction.

In response, American Resort Management (ARM), managing agent for Epic Waters, has recommended the City consider upgrading designated windows in the building to provide glass that allows greater shading and solar heat gain coefficients and lower visible light and U Value readings. ARM had this same enhancement added to a project in Foley Alabama; evidence from the most recent summer demonstrated a 10-degree lower ambient temperature delta than that of Epic Waters in similar conditions. In addition to addressing the guest satisfaction, glass replacement can be designed with a color selection that will provide visual interest in the evening to add to the visual elements that are part of the Epic Central Experience. As the OpenAire Enclosure installed at Epic Waters Indoor Waterpark is a custom designed and manufactured system, any work including glass replacement must be performed by OpenAire custom trained technicians so as not to breach materials and

workmanship warranty. For this reason, the glass enhancement/replacement project will fall under the sole source exemption provided by statute. Time is of the essence with this project to secure pricing; OpenAire is anticipating price escalation in early 2024 due to inflation and material costs.

Council Member Ezeonu inquired if this project will be done in phases. Ms. De Leon mentioned the work would be done in the evenings and on days the waterpark is closed.

Motion to recommend approval to City Council made by Council Member Johnson, seconded by Council Member Ezeonu. The motion carried unanimously.

8. Ordinance amending the FY2023/2024 Epic & Epic Waters Fund and Epic CIP Fund budgets for IT Infrastructure/Computer Replacements for Epic Waters in the amount of \$200,000

Ms. De Leon informed the committee that Epic Waters Indoor Waterpark utilizes city assets to manage IT and computer needs. As the current equipment is original to the building, the hardware onsite requires replacement to ensure continuity of operations. Additionally, the City IT Department is supporting a request to relocate the dedicated server to the property for efficiency and minimize downtime related to other City server maintenance protocols. Finally, as the visitation continues to grow, the network originally designed for Epic Waters is not sufficient to support the demand; a dedicated network will be designated for Epic Waters with the IT infrastructure improvements. The entire IT infrastructure upgrade as well as the computer replacement will be managed by the City IT Department. All hardware and related IT Infrastructure will be under the control of the City IT Department to include security protocols, redundancy requirements, and server backups as/where required. Procurement will be handled through existing price agreements; additional approvals will be obtained for purchases that are not covered under current price agreements.

Motion to recommend approval to City Council made by Council Member Johnson, seconded by Council Member Ezeonu. The motion carried unanimously.

9. Ordinance amending the FY 2023/2024 Capital Improvement Projects Budget for the acquisition of real property located at 5523 and 5531 Lake Ridge Parkway for the purchase price of \$2,569,000.00, plus additional appropriate closing costs estimated at \$71,000.00 for a total funding request of \$2,640,000.00

Council Member Johnson informed the committee that he would like to discuss agenda items nine and ten with City Council as he has some concerns on the purchase of this property and its purpose. Economic Development Director Marty Wieder provided a quick briefing to the committee on agenda items nine and ten per Chairman Humphreys request.

Chairman Humphreys noted no action would be taken by the Finance and Government Committee on agenda items nine and ten.

10. Resolution declaring expectation to reimburse expenditures with proceeds from the issuance of future debt for the acquisition of real property located at 5523 and 5531 Lake Ridge Parkway for the purchase price of \$2,569,000, plus additional appropriate closing costs estimated at \$71,000 and bond issuance fees estimated at \$11,000 for a total amount of \$2,750,000

See agenda item nine notes advising no action to be taken on agenda item ten.

EXECUTIVE SESSION

No executive session was held.

CITIZEN COMMENTS

No citizen comments.

ADJOURNMENT

Chairman Humphreys adjourned the meeting at 3:03 p.m.



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 02-06-24

PRESENTER: Ray Cerda, Director of Parks, Arts and Recreation

TITLE: Annual Contract with McMillan James for maintenance of Dectron systems at The Epic, The Summit, and the Kirby Creek Natatorium through a national cooperative agreement with BuyBoard. This contract will be for one year not to exceed \$51,414 with the option to renew for two additional one-year periods. Total will not exceed \$154,242 over three years if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 02/06/2024)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
McMillan James	\$51,414	\$154,242

PURPOSE OF REQUEST:

McMillan James provides service and maintenance for the city's Dectron air handling and dehumidification equipment located at each of the 3 indoor pool venues. The Dectron unit helps maintain air quality, temperature controls, and humidity levels within the indoor pool environment. The Dectron units provide constant airflow and regulate the temperature and humidity levels by constantly heating and cooling the air before reintroduction into the pool area. McMillan James will provide annual preventative maintenance and filter changes for these units to keep them operational. McMillan James will also repair unforeseen failures or diagnosed problems upon receiving approved quotes for work to be completed. McMillan James is the authorized Dectron service representative for the DFW area.

Preventative maintenance is necessary to keep the units operational and to ensure uninterrupted indoor pool operations, healthy air quality for patrons, and to maintain these complex and expensive units. During each maintenance visit, McMillan James will check and adjust all belts, calibrate sensors, grease motor bearings (if necessary), inspect and clean coils and condenser drain pans, inspect and adjust bypass dampers, check fuses, tighten electrical connections, adjust control functions, and provide monthly filter changes.

The Preventative Maintenance contract is \$30,614 annually, with an additional \$20,800 needed to cover unforeseen repairs. This totals \$51,414 annually.

Our previous maintenance contract with McMillan James expired on 11/30/2023.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. Instead of competitive bidding, items, and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including Buyboard.

HISTORY:

The last three cumulative years of the previous contract totaled \$158,112 at an average cost of \$52,704 annually.

PROCUREMENT DETAILS:

Procurement Method: Cooperative - Buyboard

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Parks Venue Fund Epic & Epic Waters Fund
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CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 02/06/2024
PRESENTER: Megan Mahan, Deputy City Manager
TITLE: Authorize Payment of \$118,623.25 to McGriff Insurance Services, Inc. for Renewal of the City's Cyber Liability Policy With Underwriters at Lloyd's of London for the Period of February 4, 2024, Through February 4, 2025
REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 02/06/2024)

ANALYSIS:

Due to continued nationwide cyberattack attempts, the City needs to maintain cyber liability coverage. This year's premium with the same coverage as last year is \$118,623.25. The premium for cyber liability coverage last year was \$118,662.83.

Local Government Code §252.024 allows the City to use a licensed insurance broker as the sole broker of record to obtain proposals and coverages for insurance. McGriff Insurance Services, Inc. is the City's insurance broker of record and has requested proposals on the City's behalf. Underwriters at Lloyd's of London are one of the few insurers still willing to insure government entities and provide the City's desired level of coverage at the best price.

FINANCIAL CONSIDERATION:

Table with 4 columns: Budgeted?, checked box, Fund Name: Risk Fund



CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 02/06/2024

PRESENTER: Angi Mize, Purchasing Manager

TITLE: Annual Contract for Laserfiche Avante Maintenance Services from MCCi, LLC in the amount of \$24,635.30 through a national interlocal agreement with Buyboard. This contract will be for one year with the option to renew for two additional one-year periods totaling \$73,905.90 if all extensions are exercised.

REVIEWING COMMITTEE: (Reviewed by the Finance & Government Committee on 02/06/2024)

SUMMARY:

<i>Vendor Name</i>	<i>Annual Cost</i>	<i>Total Cost</i>
MCCi	\$24,635.30	\$73,905.90

PURPOSE OF REQUEST:

On January 9, 2018, Council awarded a contract to MCCi, LLC to convert from Laserfiche Classic to Laserfiche Avante for annual maintenance services. The contract between Buyboard and MCCi, LLC expired in November. The City would like to line up our agreement to match their new Buyboard contract for continued annual maintenance services through November 30, 2024.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including Buyboard.

The BuyBoard is able to save money by pooling the impressive purchasing power of their members, which include hundreds of school districts, municipalities, counties, other local governments, and nonprofits across Texas. They use the power of numbers as leverage to get better prices with the same vendors we use now.

The Buyboard contract #716-23 with MCCi, LLC began December 1, 2023 and will expire November 30, 2024, with two one-year extensions.

EXPENDITURE HISTORY (2 to 3 yrs info):

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
<i>Original Contract:</i>	\$22,938.80	1/5/2021	Initial Contract
<i>Renewal 1</i>	\$23,721.80		
<i>Renewal 2</i>	\$24,374.30		
TOTAL:			

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal RFB/RFP Sole Source Professional Services Exempt

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name: IT Admin/Computer Software Maintenance	Account Unit Line: 151010-63165
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- N/A



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 02/06/24

PRESENTER: Ray Cerda, Director of Parks, Arts and Recreation

TITLE: Contract with Brandt Companies, LLC for repair and replacement of the filtration water return line at the McFalls Pool in the amount of \$84,064.59 and include contingency of \$5,935.41 for a total of \$90,000 through a national inter-local agreement with BuyBoard

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 02/06/2024)

SUMMARY:

<i>Vendor Name</i>	<i>Total Cost</i>
Brandt Companies, LLC	\$90,000

PURPOSE OF REQUEST:

The McFalls pool filtration return line suffered a significant rupture in the pipe and is unable to operate. It was identified that McFalls Pool was losing approximately 20,000 gallons weekly. No visible leaks were located. The city contracted leak detection services with Brandt. The leaks were located by pressure testing the return pool water filtration pipes and using an acoustic water leak detector. It was determined that at least 1/3 of the return line had leaks with one major rupture.

Brandt provided a proposal through their BuyBoard contract 638-21 to replace the return line piping in the amount of \$84,065.59. To repair, Brandt will cut and remove a 4 ft. wide area of concrete from around the entire perimeter of the pool. A 5 ft. x 4 ft. trench will be excavated around the entire pool. A new return line will be installed and connected to the existing water inlets. Once completed, Brandt will backfill and re-pour concrete.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. In lieu of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including BuyBoard.

Procurement Method: Cooperative/Interlocal

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name: PARKS Capital Project Budget	
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**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 02/06/24

PRESENTER: Ray Cerda, Director of Parks, Arts and Recreation

TITLE: Contract with DCC, Inc. in the amount of \$120,000 for pool re-plastering at Tyre and McFalls outdoor pools through a national cooperative agreement with BuyBoard

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 02/06/2024)

SUMMARY:

<i>Vendor Name</i>	<i>Total Cost</i>
DCC, Inc	\$120,000

PURPOSE OF REQUEST:

The current plaster at the Tyre and McFalls pools has broken apart in several places, has large areas of hollows (where the plaster is no longer bonded to the pool shell and will break apart), has several cracks, and the surface has deteriorated making it rough. Re-plastering the pool will ensure Tyre and McFalls pools are code-compliant, providing a safe swimming facility for the public. The major improvements include:

- Replacement of drain covers to continue to meet Federal Law requirements.
- Install new code-compliant step trim.
- Repair any plaster cracks, hollows, and rust spots.
- New plaster over the entire pool shell.

Chapter 271.102 of the Local Government Code authorizes local governments to participate in a cooperative purchasing program with another local government or local cooperative organization. Instead of competitive bidding, items and services may be purchased through such agreements as the agreements have already been bid by the sponsoring entity or agency. The City of Grand Prairie has master inter-local cooperative agreements with various entities including BuyBoard.

Procurement Method: Cooperative - Buyboard

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Parks CIP Fund
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CITY OF GRAND PRAIRIE COMMUNICATION

MEETING DATE: 02/06/2024

PRESENTER: Tasha Camacho, Human Resources Director, Human Resources

TITLE: Annual contract for Risk Management Consulting services from McGriff for \$35,000 annually. This contract is for one year, with the option to renew for five additional one-year periods, for total of \$210,000 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by the Finance and Government Committee on 02/06/2024)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
McGriff	\$35,000	\$210,000

PURPOSE OF REQUEST:

Our current contract with McGriff is due to expire on March 31, 2024. The City of Grand Prairie issued a Request for Proposal #24023 on November 9, 2023. Proposal packets were available on Planet Bids and four (4) responses were received for analysis and scored for best value (Exhibit A – Tabulation).

Respondents submitting proposals were requested to demonstrate their experience and abilities to provide professional insurance consulting and brokerage services to assist in the city-wide Risk Management Program. These services include, but are not limited to, reviewing current City risk-related insurance coverage to make recommendations for improving coverage, minimizing costs, negotiating renewals with City's Property, Liability, Casualty, Cyber Security, and Workers' Compensation carriers; reviewing new services or operations, including liability exposures, contract language and insurance contracts; assisting staff with annual budgetary analysis and projections; assisting staff in mitigating risk, and assessing overall losses by recommending new or updated policies, operations, and loss prevention programs. The Consultant will act as a Broker/Agent of Record as allowed by State Law to assist the City in obtaining Property/Casualty bids. The Consultant works with staff in Human Resources, the City Attorney's Office, Finance, and the City Manager's Office on risk-related issues, urgent matters and reports as requested.

PROCUREMENT DETAILS:

Procurement Method: RFP

Local Vendor HUB Vendor

Number of Responses: Four

RFP #: 24023

Selection Details: Low Bid Best Value

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Risk Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Exhibit A – Tabulation and Scorecard


RISK MANAGEMENT CONSULTING SERVICES

RFP #24023

TABULATION

			Bid Tabulation Risk Management Consulting RFP #24023		Alliant	DBK	McGriff	RHSB
			Dallas, TX	Richardson, TX	Addison, TX	Fort Worth, TX		
Description	QTY	UOM	Unit Price	Unit Price	Unit Price	Unit Price		
<i>Year 1 Rates</i>	1	Annually	\$ 45,000.00	\$ 37,485.00	\$ 35,000.00	\$ 40,000.00		
<i>Year 2 Rates</i>	1	Annually	\$ 45,000.00	\$ 37,485.00	\$ 35,000.00	\$ 40,000.00		
<i>Year 3 Rates</i>	1	Annually	\$ 45,000.00	\$ 37,485.00	\$ 35,000.00	\$ 40,000.00		
<i>Year 4 Rates</i>	1	Annually	\$ 45,000.00	\$ 39,359.16	\$ 35,000.00	\$ 40,000.00		
<i>Year 5 Rates</i>	1	Annually	\$ 45,000.00	\$ 41,327.16	\$ 35,000.00	\$ 40,000.00		
<i>Year 6 Rates</i>	1	Annually	\$ 45,000.00	\$ 43,393.44	\$ 35,000.00	\$ 40,000.00		
TOTAL			270,000.00	236,534.76	210,000.00	240,000.00		

SCORECARD

			Evaluation Score Card Risk Management Consulting RFP #24023		MBE/DBE		Alliant	DBK	McGriff	RHSB
			Dallas, TX	Richardson, TX	Addison, TX	Fort Worth, TX				
Evaluation Criteria	Maximum Score	Score	Score	Score	Score	Score				
Price	50.00	38.89	44.39	50.00	43.75					
Technical Capacity	20.00	19.60	6.40	18.40	17.60					
Overall Quality	10.00	7.80	2.80	10.00	7.20					
Understanding Scope of Service	20.00	3.70	2.20	4.60	3.40					
Total	100.00	69.99	55.79	83.00	71.95					



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 02/06/2024

PRESENTER: Colby Frantz, Superintendent of Fleet Services

TITLE: Annual Contract for Fleet Hydraulic Equipment Maintenance and Repair from TLR Hydraulics, up to \$50,000 annually. This contract will be for one year, with the option to renew for four additional one-year periods, totaling \$250,000 if all extensions are exercised

REVIEWING COMMITTEE: (Reviewed by Finance and Government Committee on 02/06/2024)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
TLR Hydraulics	\$50,000	\$250,000

PURPOSE OF REQUEST:

This annual contract will be used by General Services - Fleet Services for maintenance and repairs on City owned equipment with hydraulic systems (e.g. mowers, backhoes, brush trucks).

Annual contract costs up to \$50,000 include increased non-warranty maintenance costs associated with continued use of units while awaiting delivery and placement in-service of new equipment. Additionally, this allows for any unexpected, single major repair that may be needed and which may exceed previous years' spending. For example, reconditioning a hydraulic pump system on heavy machinery can cost up to \$10,000. While we hope to keep expenditures low as experience demonstrates, having the available annual amount of up to \$50,000 allows us to expeditiously make any emergency repairs needed and get vehicles back in service for our customers.

FUNDING HISTORY (2 to 3 yrs. info):

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
FY '19	\$9,298	1/8/2019	
FY '20	\$12,105		
FY '21	\$4,710		
FY '22	\$7,613		
FY '23	\$13,453		
<u>TOTAL:</u>	\$47,179		

PROCUREMENT DETAILS:

Procurement Method: RFB

Number of Responses: Three

RFB #: 23233

Selection Details: Low Bid

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Fleet Fund
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ATTACHMENTS / SUPPORTING DOCUMENTS:

1- Bid Summary

City of Grand Prairie, TX
 RFB No. 23223
 Fleet Hydraulic Equipment Maintenance & Repair
 Closing Date: 12/15/23
 Bid Tabulation

			Bidder Response		
			FLR Solutions LLC	E.T Service	TLR Hydraulics
Line Item#	Description	UOM	Unit Cost		
1	DiscountMark Up on Parts off Mfr's Catalog	(+/-) %	Mark-Up	Mark-Up	Mark-Up
			35%	25%	10%
2	Shop Labor Rate	Per Hour	\$75.00	\$125.00	\$70.00
3	Service Call	Per Call	\$150 (4hour min)	\$125.00	\$0.00
4	Flat fee for Round Trip Fee (Pick up and Delivery)	Round Trip	\$0	\$300.00	\$0.00
5	Other Fees	Each	\$75 one time fee for tear down and inspection only, if job is not approved	\$19.99 for shop supplies	\$0.00

Sample Bid Pricing								
			FLR Solutions LLC		E.T Service		TLR Hydraulics	
Item	Description	Qty	Unit Cost	Extended Cost	Unit Cost	Extended Cost	Unit Cost	Extended Cost
1	DiscountMark Up on Parts off Mfr's Catalog	\$100.00	35%	\$135.00	25%	\$125.00	10%	\$110.00
2	Shop Labor Rate	4	\$75.00	\$300.00	\$125.00	\$500.00	\$70.00	\$280.00
3	Service Call	1	\$150.00	\$150.00	\$125.00	\$125.00	\$0.00	\$0.00
4	Flat fee for Round Trip Fee (Pick up and Delivery)	1	\$0.00	\$0.00	\$300.00	\$300.00	\$0.00	\$0.00
5	Other Fees	1	\$75.00	\$75.00	\$19.99	\$19.99	\$0.00	\$0.00
Total Cost				\$660.00		\$1,069.99		\$390.00



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 02/06/2024

PRESENTER: Jayson Ramirez, General Services Director, Fleet and Facility Services

TITLE: Contract for installation of fuel islands with an above-ground storage tank(s) (AST) at Mike Lewis Park and the Parks Maintenance Compound from Stovall Commercial Contractors, LLC for a combined total of \$390,306.66 through a Cooperative Agreement with BuyBoard

REVIEWING COMMITTEE: (Reviewed by Finance and Government Committee on 02/06/2024)

SUMMARY:

<u>Vendor Name</u>	<u>Annual Cost</u>	<u>Total Cost</u>
Stovall Commercial Contractors		\$390,306.66

PURPOSE OF REQUEST:

Mike Lewis Park and the Parks Maintenance Compound have been identified by both Parks, Arts, & Recreation, and General Services as sites that could benefit from having fuel tanks installed to better serve the employees of Grand Prairie by increasing productivity and efficiency. Also, the Mike Lewis Park location would allow both Police and Fire to utilize the site for their fueling needs in the north sector of Grand Prairie.

The project(s) consist of:

Mike Lewis Park

- Furnish and install one (1) 2000-gallon DW2085 above-ground storage tank - **\$40,675.00**
- Furnish and install one (1) Dual Product/Dual Hose Wayne electronic dispenser - **\$22,512.60**
- Furnish and install one (1) AST pedestal, valves, entry boots, and hanging hardware - **\$3,780.00**
- Furnish and install tank level monitoring system (TLM) - **\$17,887.50**
- Furnish and install electrical components, fittings, and wiring - **\$40,003.78**
- Furnish and install two (2) remote fill boxes - **\$15,584.17**
- Install up to (16) 4-inch steel bollards with weld plates - **\$4,875.00**
- Startup, purge system, permit, and TCEQ Notification - **\$2,500.00**
- Labor - **\$48,740.00**
- Contingency of 5% - **\$9,827.90**

Total – Mike Lewis Park: \$206,385.95

Park Maintenance Compound

- Furnish and install one (1) 2000-gallon DW2085 above-ground storage tank - **\$40,675.00**
- Furnish and install one (1) Dual Product/Dual Hose Wayne electronic dispenser - **\$22,512.60**
- Furnish and install one (1) AST pedestal, valves, entry boots, and hanging hardware - **\$3,780.00**
- Furnish and install tank level monitoring system (TLM) - **\$17,887.50**
- Furnish and install electrical components, fittings, and wiring - **\$25,423.31**
- Furnish and install two (2) remote fill boxes - **\$15,584.17**
- Install up to (16) 4-inch steel bollards with weld plates - **\$4,300.00**
- Startup, purge system, permit, and TCEQ Notification - **\$2,500.00**
- Labor - **\$42,500.00**
- Contingency of 5% - **\$8,758.13**

Total - Parks Maintenance Compound: \$183,920.71

State Purchasing laws, Government Code, Chapter 271.102 authorize local governments to enter into joining contracts and cooperative agreements for the performance of governmental functions normally associated with the operation of government such as purchasing necessary materials and supplies.

The City approved a Cooperative Agreement with BuyBoard; whereby, the City could make use of all that entity's agreement(s).

PROCUREMENT DETAILS:

Procurement Method: Cooperative - Buyboard

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name:	Parks CIP Fund
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If Capital Improvement:					
Total Project Budget	\$501,000.00	Proposed New Funding:	\$0	Remaining Funding:	\$110,693.34



**CITY OF GRAND PRAIRIE
COMMUNICATION**

MEETING DATE: 02/06/2024

PRESENTER: Ray Cerda, Director of Parks, Arts & Recreation

TITLE: Contract amendment 01 for Main Street Fest vendor sourcing and management from B-Weiss Entertainment Group LLC for an amount not to exceed \$250,000 through a Master Interlocal Agreement with City of Lewisville, Texas

REVIEWING COMMITTEE: (Reviewed by Finance & Government Committee on 02/06/2024)

SUMMARY:

<u>Vendor Name</u>	<u>Amendment Cost</u>	<u>Total Cost</u>
B-Weiss Entertainment Group, LLC	\$250,000	\$280,000

PURPOSE OF REQUEST:

Staff will work with B-Weiss Entertainment Group, LLC (BWEG) to source a variety of products and services needed, within a determined plan and budget, for the Main Street Fest event. Examples include tents/tables/chairs, stage audio/visual/lighting, fencing/barricades, porta potties, stage technical staffing, artist rider requirements/hospitality, generators/electrical, arts & craft/business vendor coordination, and any other similar items to produce the event deemed necessary by City staff. BWEG will provide a negotiated low vendor pricing option for each to the City for final approval. BWEG will coordinate with vendors from the beginning and through event tear-down. Utilizing BWEG will 1) provide assistance to the Special Events team that still has 2 staff vacancies, 2) provide potential cost savings to the City through their vendor contacts, and 3) provide additional expertise in festival management to enhance the event and make it more efficient.

State purchasing laws, Government Code, Chapter 271.102 authorize local governments to enter into joint contacts and cooperative agreements for the performance of governmental functions normally associated with the operation of government such as purchasing necessary materials and supplies.

The City approved a Master Interlocal agreement with City of Lewisville, Texas whereby the City could make use of all of that entities agreement(s).

EXPENDITURE HISTORY (2 to 3 yrs info):

	<u>Amount</u>	<u>Approval Date</u>	<u>Reason</u>
<i>Original Contract:</i>	\$30,000		Special Events Production Services
<i>Change Order #</i>	\$250,000		Vendor Sourcing and Management
<u>TOTAL:</u>	\$280,000		

PROCUREMENT DETAILS:

Procurement Method: Cooperative/Interlocal

FINANCIAL CONSIDERATION:

Budgeted?	<input checked="" type="checkbox"/>	Fund Name: Parks Venue	Account Unit or Activity* – Line: 351010
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* Provide Accounting Unit for Operating funds. Provide the Activity for CIP and Grant projects.